# IQAC POLICY
# OF
# MEENAKSHI COLLEGE OF ENGINEERING



**No-12, Vembuliamman Koil Street,**
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# Internal Quality Assurance Cell (IQAC) Policy

**Scope:**

This policy applies to all staff working in Meenakshi College of Engineering (MCE) involved in curriculum delivery and/or assessment.

**Purpose:**

The purpose of this policy manual is to:

- Support the continued development of an academic work culture that is transparent and responsive, especially to students.
- Establish and maintain quality systems and procedures to rigorously evaluate our strengths and weaknesses and respond effectively to improve.
- Support collaboration, sharing, and accountability to our stakeholders.
- Continually improve the quality of the student experience and our service to employers by monitoring, reviewing, developing, and enhancing standards of learning, teaching, and assessment.
- Provide mechanisms for our students, employers, and other stakeholders to express their views, provide feedback, and participate in decision-making.
- Develop and set standards and targets for all areas of activity.
- Encourage the involvement of all members of the college in the review of performance, the maintenance of high standards, and the setting and achieving of quality improvement targets.
- Operate within the context of a coherent and transparent planning and quality assurance and enhancement cycle.
- Ensure that staff in all areas of activity connected with learner and employer experience aspire to excellence and develop the skills to respond effectively to the challenges of self-assessment, analysis, and continuous improvement.

### Vision of MCE

- To make students envision and excel at the global market with ethics and good academic excellence.

### Mission of MCE

- To Endeavour, nurture excellence in learning, fostering research and development towards global competence.
- To imbibe, install integrity and esteem to blossom with latent potential.
- To inculcate the habit of lifelong learning.

## Vision of IQAC:

To ensure and enhance quality in teaching-learning, research, and outreach activities, enabling the institution to achieve excellence.

## Mission of IQAC:

To monitor and improve Key Performance Indicators in:

- ➢ Academic Excellence
- ➢ Research & Innovation
- ➢ Industry Institute Interaction
- ➢ Student Support
- ➢ Infrastructural Development
- ➢ Institutional Excellence

## Quality Policy:

To create globally competent and ethical professionals and meet the emerging needs of industries and society through:

Innovations in teaching and learning for enhancement of student potential.
Applied research in terms of quality publications, patents & sponsored projects.
Industry interaction for experiential learning & consultancy activities for students and faculty.
Innovation, Entrepreneurship, and Start-up.
Outreach activities for community development.

## Objectives of IQAC:

To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.
To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

## Functions of IQAC:

The Internal Quality Assurance Cell (IQAC) is established to develop a mechanism for systematic reviews of study programs and to ensure quality teaching-learning, research, knowledge generation, and support services. Its functions include:

### Development and application of quality benchmarks.

1. Securing accreditation/reaccreditation to eligible programs.
2. Facilitating a learner-centric environment conducive to quality education.
3. Collecting and analyzing feedback from stakeholders.
4. Organizing workshops and seminars on quality-related themes.

5. Documentation of programs/activities leading to quality improvement.
6. Coordinating quality-related activities and disseminating best practices.
7. Maintenance of institutional database for enhancing institutional quality.
8. Conducting Academic and Administrative Audits.
9. Preparation and submission of the Annual Quality Assurance Report (AQAR).
10. Organizing capability-building programs on teaching pedagogy and awareness initiatives.

## Composition of IQAC:

The IQAC comprises representatives from various stakeholders, including teachers, management, administrative officers, local society, students, alumni, employers, and industrialists. The Chairperson is the Head of the Institution, and a senior teacher serves as the coordinator/Director of the IQAC.

## Term and Office of IQAC Members:

The membership of nominated members is for a period of three years.
The IQAC should meet at least twice in an academic year, with documented minutes and action taken reports.